

To All Auxiliary Members
From: Pat Cerny, Chief of Staff

I was asked to give some information regarding motions, etc. It seemed the easiest was to write a short scenario to explain.

Making Motions, Amendments, etc.

Scenario: Jane stands, addresses the Chair and says "I move that we donate \$40 a year to the Girls/Boys Club. Mary seconded the motion. The President opens it for discussion.

Karen stands, addressed the chair and says "I amend the motion to \$50 a year". No one seconds the motion. President says "the amendment dies for lack of second".

Susan stands, addresses the Chair and says I want to amend the motion to \$30 per year." Jason stands and says "I second the motion". The amendment is discussed.

President says "hearing no further discussion all those in favor of the amendment say Aye, those opposed say Nay". The Ayes have it.

The President then says "will the Secretary read the motion as amended. All those in favor signify by saying Aye, those opposed say Nay". If the President is not certain of the count he/she may ask all those in favor please stand or raise their hands, then all those opposed please do same. The President then announces the vote.

Should the discussion of the motion determine that very few like the idea, (before an amendment is made or passed) it is permissible for Jane (who made the motion) to stand, address the Chair and say "I wish to withdraw my motion". The president asks if anyone objects, and if no one objects, the motion is withdrawn.

So called 'friendly amendment'. There is no category for this. Once a person makes a motion and it is seconded, the motion belongs to the body and the originator no longer has any say as to any amendments being added. They can speak for or against any proposed amendment.

If a member of a committee, moves a motion regarding that committee's recommendation, there is no need for a second because it is deemed that because there is more than one on the committee it is already seconded.

In most cases majority rules on voting: 100 present, 51 voting aye is the majority.

However, if a Standing Rule is changed at Council, and it was not sent out to Council members prior to the meeting, it takes a 2/3's vote to pass. I.e. 101 present, $2/3 = 67.33$. It must be rounded up, meaning 2/3 would be 68.

President: The President can vote on the issues. He/she cannot speak to any issue or make any motions UNLESS he/she moves away from the President's station and requests the Senior Vice President to preside. The President is to remain neutral while presiding.

Minutes: No vote is necessary. If the minutes have been read, or circulated, the President asks if there are any corrections or amendments. If not, the minutes stand approved as read/circulated. Or the minutes stand approved as corrected.

Treasurer's report - No vote is necessary. The report indicates the payment of bills or budgeted items already having been voted on. President asks if there are any corrections. If none, he/she says the Treasurer's Report (or corrected report) will be filed subject to audit.

Audit - This must have a vote. This vote indicates that ALL monies, funds and deposits are accurate and correctly accounted for.

Further questions: Google – Roberts Rules, then state your question and an answer will appear.

I hope this has been of some assistance to the members.